



Hadleigh High School

A Guide to Changes in September 2023



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High

Work
Hard

Be
Kind

Introduction

Dear Parent/Carer

As you may have seen or heard in local and national media, we have a significant part of our building affected by Reinforced Autoclaved Aerated Concrete (RAAC). The coverage will have indicated how uncertain these last few days have been and we are grateful for all the kind offers of support from the local community.

We fully appreciate that you want to be reassured that our students and staff will be safe at our school. The health and safety of everyone in our school community remains our absolute priority.

The purpose of this guide is to provide information regarding the arrangements for the reopening of the school. If you have any queries regarding any information in this pack, then please do not hesitate to contact the school on support@hadleighhigh.net

The Government Guidance

The DfE has now shared its [latest guidance](#) for all schools containing Reinforced Autoclaved Aerated Concrete (RAAC).

We are not permitted to use 17 of our 38 classrooms. This means that we will not be able to open to all year groups until we have procured temporary classrooms. Whilst we are sure this is disappointing to hear, the fact that the problem is confined to one building means that students can still move around school safely.

We are currently working to secure temporary buildings to allow us to fully reopen. However, we will not know until early next week whether classrooms are available or when they will be delivered and set up. As soon as we have further information, we will update you.

Given the reduced number of classrooms available, we will only be able to accommodate 3 year groups in school on any given day. Students who are not in school will have their lessons delivered online via Google Classroom.

To manage as smooth a start to the year as possible, we have decided to phase the return of students to school as follows:

Year Group	Date of Return
7	Thursday 7th September
8	Wednesday 13th September
9	Thursday 14th September
10	Monday 11th September
11	Friday 8th September

Each year group should line up in forms on the front playground at 8.25am to be directed to the rooms allocated for their registration.

The pattern of attendance for each year group each week will be as follows, starting immediately after the date above:

	Monday	Tuesday	Wednesday	Thursday	Friday
7	<i>School</i>	<i>School</i>	<i>School</i>	Home Learning	<i>School</i>
8	Home Learning	Home Learning	<i>School</i>	<i>School</i>	Home Learning
9	Home Learning	Home Learning	Home Learning	<i>School</i>	<i>School</i>
10	<i>School</i>	<i>School</i>	Home Learning	Home Learning	Home Learning
11	<i>School</i>	<i>School</i>	<i>School</i>	<i>School</i>	<i>School</i>

We appreciate that this may cause some difficulties however we have followed government guidance in relation to priority year groups.

School Day

The timings of the school will remain the same except that morning break is no longer split between KS3 and KS4 therefore all students will follow the school day below:

Registration	8.30 - 8.50
Period 1	8.50 - 10.05
BREAK	10.05 - 10.25
Period 2	10.25 - 11.40
Period 3	11.40 - 12.55
LUNCH	12.55 - 1.35
Period 4	1.35 - 2.50

NB; Please allow 10 minutes for online lessons to commence; to allow teachers sufficient time to travel between classrooms.

Timetables and Lessons

All students will follow their timetables shown on Arbor and are **expected to attend all online and face-to-face lessons.**

In School: All the usual protocols apply. Students are expected to be aware of their timetables and to come to school with the appropriate uniform, books and equipment. Registration will run as normal and be a time for students to raise any issues they may have with their online learning with their tutors.

Online: All students must attend online lessons according to their timetables and the timings above. Teachers will deliver lessons/instructions through their Google Classrooms/Google Meet and will be available throughout the lesson to support students with their work. Work should be completed and submitted either on paper in the workbook provided (these will be distributed on their first day back) or online through the Google Classroom for that subject as directed by the class teacher.

All Year 7 students will be shown how to login to their Google accounts on their first day in school.

With the aim of ensuring all students attend all their live lessons and complete four sessions of home learning every day, students are expected to attend form time sessions when they are working from home. Google Meet invitations will be sent to students by their form tutor and students will be expected to attend these sessions by joining at 8:30am each morning. In order to provide staff and students with time to prepare for lesson one, these sessions will finish by 8:40am at the latest.

Students' attendance will secure their mark for the day. If absent, a text will be sent home to inform you that your child has not registered and was not ready to commence their remote learning for the day. These brief 'live' registration sessions will help to:

- maintain a positive connection between staff and students;
- provide opportunity for students to access pastoral support and guidance;
- prepare students for remote learning, including any 'live' lessons they may have;
- establish good learning routines in line with school expectations.

Homework

Homework forms a significant part of a student's independent study. For Years 7, 10 and 11, homework will be set and checked in the usual way with work set on Go4Schools.

Year 7 will be given their Knowledge Organisers on their first day of school. This contains a timetable indicating the subject(s) to be covered each evening and the work-hard strategy to be followed. Guidance for these can be found on the school website [here](#) and instructions will be posted on Go4Schools by class teachers. Year 7 homework will begin on Monday 11th September.

While we are in this period of uncertainty, we have decided to suspend homework for Years 8 and 9 because a significant part of their home learning will already be independent. Students will be given a Knowledge Organiser booklet which should be used as a lesson and learning resource.

Uniform

Uniforms are an important part of our school. We believe it promotes a sense of identity and establishes good working habits. As such we expect all students in September to wear full uniform. Any student not complying with the uniform requirements will be challenged and disciplined in alignment with school policy.

Free School Meals

Students who are eligible for free school meals will be able to obtain their food from the canteen on the days that they are attending school. To cover the cost of their meals on the days when they are participating in home learning, biweekly vouchers will be emailed to parents/carers.

School Transport

Please be assured school buses will be running as normal.

Children of Critical Workers and Vulnerable Children in Years 7, 8, 9 and 10

We will be offering provision in school for [Vulnerable Children and the Children of Critical Workers](#) when their Year Group is required to access their lessons from home. Due to the very limited IT resources and restricted classroom space, we would greatly appreciate it if you were able to make your own arrangements on these days. However, we appreciate that this may not be possible or appropriate in all circumstances.

We will be contacting all parents of Vulnerable Children by phone over the next couple of days.

If you are a [Critical Worker](#) and you require your child to attend school, please complete the following form by **3.00 pm on Friday 8th September 2023**. If you do not require a place for your child, then there is no requirement to complete the form as they can attend virtually along with other students. We will then contact you again to confirm arrangements. **Please bear in mind that we have very limited capacity and may need to prioritise places in order to ensure we can accommodate three year groups in school.**

[Critical worker form](#)

On behalf of the Trust, we would like to apologise for the disruption. The start of a new school year should be full of excitement, positivity and a celebration of the great GCSE results achieved by the school over the summer. We are the top performing school in the Trust and in the top 30% of all secondary schools across Suffolk. Instead, we find ourselves scrabbling to ensure we can get all the students back to school as quickly as possible.

If you have any questions, relating specifically to your child, the curriculum or travel arrangements, please email support@hadleighhigh.net